



UBIC Meeting Minutes

June 21, 2018

1:00pm-2:30pm

Utah Department of Health (288 North 1460 West)

Room 114

Conference Number (877) 820-7831

Passcode 707568#

Present: Rolf Halbfell (Chair), Traci Barney, Austin Oseguera, Danica Richins, Carrie Bambrough, Kris Fawson, Glen Larsen, Deanna Ferrell, and Sharon Cook

Excused: Joyce Dolcourt, Glenn Lanham, Lavinia Gripenrog, and Felicia Dixon.

I. Welcome/Announcements—Rolf

- a) Rolf welcomed the group and moved forward without any announcements.

II. Approval of April 2018 UBIC Meeting Minutes—Rolf

- a. Danica motioned to approve minutes, Carrie seconded. Minutes approved.

III. Brain Injury 101 Survey Update—Deanna Ferrell

- a. Deanna is the epidemiologist evaluator who is helping us get the data from our TBI 101 program pre/post training survey.
- b. Rolf asked Kris if she thought the legislators would be interested in TBI 101 training. Kris thought that there might be a few but most are busy with getting ready for primaries. Traci stated that she would reach out after to try to see if any were interested.
- c. Sharon asked about having an electronic version available to modify so language can be applicable settings in which surveys are given. Specially, it was suggested to take out terms such as patients and use more general language to avoid confusion.
- d. Rolf discussed best way to guide people towards services. Danica suggested that the resource guide, which is being developed, might be the best way to send people towards services.

- e. Deanna suggested pulling the survey data every few months to address any gaps or consistent feedback seen in surveys. She also let us know that we could forward any questions or modification needs to her in the future. She also talked about the school report that use to be a mandated reporting structure about injuries in schools. Some schools are still reporting and we could access that information to see about TBI.

IV. Traumatic Brain Injury State Partnership Grant Update—Traci

- a. Traci announced that we were awarded the partnership grant for 3 years at \$1500,000 but not the mentoring grant. She distributed the work plan that was submitted with the grant. Traci also suggested that we meet more frequently initially to get this established and suggested monthly meetings.
- b. Traci announced that we would need half of the people on the council to have a TBI or have a family member with a TBI as well as create a TBI registry as part of our actions. Rolf suggested that we make a flyer to get people to come be on the UBIC council. Traci talked about doing a stipend to entice people to come to the meeting. Rolf suggested that we outline a prioritized list of activities that we need to do so we can achieve it on our three-year timeline.
- c. Deanna suggested that we make a template to guide our efforts and be able to present to legislators by December. Danica suggested pitching TBI registry to the legislators during the education pitch. Traci also offered everyone to come and sit in on grant calls if they wanted to be involved.
- d. Danica stated that she might have an individual who is a veteran but wanted to make something to give to him about what participation would look like. She will look at it between now and our next meeting.

V. UBIC Group Updates, Group Chairs, and Agenda's for each—Rolf

a. Information and resource

Finishing revisions but are hoping to have it ready to present in August

b. Education and Training/ TBI 101 Training Updates

1. Rolf, Traci, and Glenn presented TBI 101 to 15-16 people at Palmer court for the Road home over 2 hours. It appears to be well received. Carrie stated that she had presented it about 4 times with good results.
2. Rolf suggested keeping a list of people who have received presentation to not duplicate services. Main improvements is to include resources with resource books and website. Rolf also suggested signup sheet for presenters to spread out responsibility.
3. Sharon has been in contact with employment teams to get TBI 101 training. Also, work with Leah Lobato from VR to present to employers about TBI. Rolf talked about presenting to IL centers. Traci agreed to talk with her contacts. Traci also talked about presenting to Community Health Workers.

c. Sustainability/Community Initiatives

1. Rolf stated that they had a meeting at DSPD and discussed how to maintain members. They decided to do a survey to see why people were dropping off. Survey has not been sent out yet.
2. Kris stated that Becky Edwards would be a good person to talk to for support of TBI as she was a legislator who sustained a TBI.

VI. Next Meeting Agenda Items—Rolf

We talked about having monthly meeting starting in August but that we would skip July do to vacations.

Next UBIC Meeting

Thursday, August 9, 2018

1:00pm – 2:30pm

Utah Department of Health (288 N. 1460 W.)