



UBIC Meeting Minutes

December 14, 2017

1:00pm-2:30pm

Utah Department of Health (288 North 1460 West)

Room 125

Conference Number (877) 820-7831

Passcode 707568#

Present: Glenn Lanham (Chair), Traci Barney, Rolf Halbfel, Erin Hough, Carrie Bambrough, Joyce Dolcourt, Sharon Cook, Austin Osequera, Kris Fawson

Excused: Lavinia Gripenrog, Danica Richins, Chuck Curtin, Felicia Dixon, Trisha Keller

I. Welcome/Announcements—Glenn

- a. Traci reported that Pearson is working on developing a new version of the Wechsler Intelligence Scale. They are looking for both evaluators and participants with TBI to take part in a study. Compensation will be provided. Traci will share the information with the TBI/SCI Fund evaluators and others as appropriate.
- b. Traci announced that Trisha Keller is retiring. Her last day will be December 22. Anna Fondario will be taking her place as Program Manager of the Utah Department of Health's Violence and Injury Prevention Program.
- c. Joyce and Kris provided information on the Legislative Coalition for People with Disabilities' annual reception with legislators on January 25 from 4:30 to 5:45. More information, and instructions to RSVP, can be found at usilc.org.

II. Approval of October 2017 UBIC Meeting Minutes—Glenn

- a. Updates/follow up items included:
 - i. Separate invoices are needed for the Utah Department of Health and Division of Substance Abuse and Mental Health to submit payment for strategic planning. ACTION ITEM: Glenn will obtain separate invoices and send them to Sharon and Traci.
 - ii. Sharon was able to help Mike Aitken obtain employment at the National Ability Center.
 1. Rolf suggested including success stories such as this one on UBIC's website.
 - iii. Glenn shared a success story that involved collaboration with Wasatch Adaptive Sports. ACTION ITEM: Glenn will provide a brief write-up of the story

to Traci. ACTION ITEM: Traci will explore opportunities to communicate the story (i.e. UBIC website, a press release)

- b. Kris motioned to approve the minutes. Carrie seconded. Minutes approved.

III. Strategic Planning Update—Glenn

- a. Traci provided copies of UBIC's newly drafted Action Plan and Strategic Plan. The group reviewed them and made minor edits. Sharon was added to the Education and Training Committee.
- b. Rolf suggested that the Education and Training Committee focus on educating homeless service providers.
 - i. Rolf described his current efforts to reach this population including an upcoming training for staff at 4th Street Clinic. Sharon also provided information about her current efforts to serve this population. ACTION ITEM: Sharon will find statistics related to the number of homeless individuals with disabilities who have refused services.
 - ii. Glenn and Carrie expressed interest in being involved in Rolf's training for staff at 4th Street Clinic.
 - iii. Joyce expressed concern about limited resources to serve the homeless population.
- c. Rolf suggested creating a training calendar. ACTION ITEM: Rolf will add this item to the agenda for the first Education and Training Committee meeting.
- d. An Education and Training Committee Meeting was scheduled for January 10th at 10:00 at DSPD (195 N. 1950 W.). ACTION ITEM: Traci will send Rolf the email addresses for committee members so Rolf can make sure all committee members are invited.
- e. Erin motioned for UBIC to adopt the Action Plan and Strategic Plan that were presented. Rolf seconded. These plans were adopted.

IV. TBI Fund and SCI/TBI Rehabilitation Fund Legislative reports—Traci

- a. Traci handed out copies of the SFY 2017 legislative reports. Council members provided feedback and suggested edits.

V. Elections (Secretary, Chair Elect)—Glenn

- a. Glenn announced that voting would close on 12/15 and explained the elected officer positions.
- b. Traci handed out paper ballots for anyone who had not yet voted.

VI. Topics of interest for 2018—Glenn

- a. Glenn asked members for topics that they'd like to see UBIC address during 2018.
 - i. Glenn suggested that each committee provide a report at every meeting.
 - ii. Traci suggested that UBIC be involved in Utah's application for the Administration for Community Living's (ACL's) State Implementation Grant in 2018. The Request for Proposals (RFP) is expected in January.
 - iii. Glenn suggested that UBIC advocate for state funding to help individuals who have an ABI without a TBI. Members discussed the challenges and risk associated with changing the TBI Fund statute and the need to educate legislators on the different types of brain injury.

VII. Next Meeting Agenda Items—Glenn

- a. ACL grant

b. Committee reports

Next UBIC Meeting

Thursday, February 8, 2018

1:00pm – 2:30pm

Utah Department of Health (288 N. 1460 W.)